



Chartered Engineers Pacific (CEP)

aka Western Canada Group of Chartered Engineers

Minutes of CEP Committee Meeting October 23, 2019

Venue: Accent Inns Burnaby

Item	Description	Action
1	Welcome: The Chairman opening the meeting at 5.10 pm and welcomed ten attendees to the Committee meeting.	
2	Attendance: Nine members attended: Alan Kay (AK), Alan Wood (AW), David Harvey (DH), George De Ridder (GDR), Zeeshan Khan (ZK), Douglas Yee (DY), Walton Lu (WL), David Woo (DW), Matthew Walton-Knight (MWK), Prafulla Chavan (PC), Suresh Vishwakarma (SV), <u>Apologies</u> of absence from meeting were received from: Arul Raja (AR), Ciaran Clarke (CC), Graeme Green (GG) Meeting was duly constituted as more the minimum number of six members were in attendance.	
3	Setting of Agenda: The Agenda was adopted without additions.	
4	Approval of Previous Minutes: The draft Minutes of the last Committee Meeting on October 23, 2019 were approved as tabled, without corrections or objections. Proposed by DH; seconded by MWK, no objections; MOVED, CARRIED.	
5	Matters Arising from Previous Minutes: a) <u>IET/IMechE/CEP seminar</u> , Langara College, previous 5c): Date of event was finalized as January 18, 2020. Budget and sponsors: \$1,500 by CEP, \$1,500 by IET, \$1,000 by ZE Power, \$500 by Samsung, \$20 x 30 by paying attendees. Expenses: \$425 plus cost for security to Langara College; paid parking \$7.50. Notice of event was published on CEP website under Current Events.	SV

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	<p>b) <u>Banner upgrade</u>, previous 10 b) The CEP banner will be upgraded with new logos from IET and IStructE.</p> <p>c) <u>Outreach to students and young professionals</u>, previous 10b): AK is looking into options.</p>	<p>GDR AK</p>
6	<p>Technical Program:</p> <p>a) <u>2019 Program</u>. Refer Enclosure A. No discussion – program completes on November 20, 2019 <i>Post Meeting notes on Technical Meeting October 23, 2019:</i> Speaker Mr. Paul Wilson P.Eng presented an illustrated overview of the Restarting of Liberia's Electricity Sector after prolonged civil wars from 1989 to 2003 which destroyed the once emerging economy and infrastructure. In 2005, Manitoba Hydro International (MHI) delivered an assessment to the World Bank International Development Association. In 2010, MHI was awarded the management contract for the Liberia Electric Corporation, with a mission to make LEC a viable company, connect new customers, and increase the capacity staff and the electricity system. Speaker gave a flavour of what it was like during that period, and the steps taken by the Liberia Government together with the funders to improve the life of Liberians. A summary of the topic with slides will be soon available on CEP website. An audience of 21 participated with questions. CEP members I attendance by show of hands: IMECHE=1, IET=5, ISTRUCTE=3, ICE=4, CIBSE=0.</p> <p>b) <u>2020-Program</u>: Six technical events are planned, plus AGM plus two social events in January and July. ENCLOSURE B. Speaker vacancies for March, May, October and November 2020. <i>Members dinner January 22, 2020:</i> Budget \$1500 net, 20 paying participants @ \$65 p.p. Guest speaker: Mr. Don Kennedy bridge engineer, receiver of EGBC gold medal; venue: Hart House restaurant Burnaby.</p> <p>c) <u>Reviewing of the Accent Inns as regular meeting venue</u>, Previous 6 e): DY conducted a survey of six venues – ENCLOSURE C. Meeting discussed options and decided to continue using Accent Inns facilities. Douglas was thanked for a thorough investigation and report.</p>	<p>DW</p>
7	<p>Finances</p> <p>a) <u>Overview</u></p> <ul style="list-style-type: none"> i. Current account balance May 14, 2019= \$ 17,683 ii. Cashable lockout account reserve = \$ 5,000 (in addition to i) iii. Membership (in addition to i) = \$ 128.72 <p>b) <u>Approved expense claims</u>, proposed by AW and seconded by MWK, unanimous approved MOVED, CARRIED, all the following:</p> <ul style="list-style-type: none"> 1. Pre-approved by email: Non 	<p>ZK</p>

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	2. Provisional \$1200 for October 23, 2019 meetings; <i>Post meeting note: actual invoice paid to Accent Inns, claimed by GDR was \$ 1,1030.19</i> 3. Provisional for travel expense claims by AK: \$120; 4. New submissions: 4.1 \$315.68 to SV for assistance to speaker for November 20, 2019; \$300 to be received from CCA for this event – refer Minutes of Meeting September 18, 2019 item 6c). 4.2 Printing of meeting Minutes & Agendas per Staples invoice claimed by GDR: \$113.56 c) <u>Q3-2019</u> : Submitted by ZK on October 09, 2019 d) <u>Q4-2019</u> : Submission is due by mid-December 2019. e) <u>2020 Budget</u> : ZK has submitted approved budget-2020 to IMechE on Sept 26, 2019	ZK
8	Newsletter: a) Vol 1-2019: was published on CEP website and to members on October 01, 2019. Chair thanked the editing team under leading of PC as main editor.	
9	Website: The 2019 Events Schedule, past Minutes of Meetings and Event Notices are uploaded continuously.	GDR
10	a) Candidates for CEP-2020 Committee: The Committee was reminded that the current Committee resigns on February 19, 2020 when a new one is to be elected; members to consider standing for 2020, the portfolios of Secretary. A Notice to this effect will be circulated to all CEP members during January 2020. b) SV and ZK are scheduled to attend a CCA meeting on November 11, 2019 in Houston as elected councilors and representatives of CEP.	GDR/ SV SV/ ZK
11	Next Meetings: Next Committee Meeting is on November 20, 2019 5:00 pm at the Accent Inns Meeting Rooms, Henning Drive, Burnaby followed by a presentation by Prof. Dr. Joyanta Kumar Roy about Smart Water Solutions of the Future.	ALL
12	Adjournment: Chair closed the meeting at 6:30 pm.	

Minutes by GDR, September 18, 2019

ENCLOSURES

A – EVENTS SCHEDULE 2019

B - EVENTS SCHEDULE 2020

Enclosure A – CEP EVENTS SCHEDULE 2019

Date	Venue	Tech Meeting at 7 pm Subject - Topic	Presenter	Status
January 23, Wednesday	Pier 7 Restaurant, North Vancouver, BC	Reflections on a Career in Naval Engineering	Vice Admiral Richard Greenwood	Executed
February 20, Wednesday	Accent Inns Meeting Rooms	AGM		Executed
March 20, Wednesday	Accent Inns Meeting Rooms	China's Engineers: from Li Bin (3rd Century B.C.) to today	Diana Lary	Executed
April 17, Wednesday	Accent Inns Meeting Rooms	The History of Jaguar Cars and the Development of the V8 Engine for the 21st Century	Malcolm Clough	Executed
May 11, Saturday	Room 2020 of the Fred Kaiser Building, 2332 Main Mall, The University of British Columbia, Vancouver	Present Around the World Competition (PATW) for students & young professionals.	IET/CEP/ Dr. Suresh Vishwakarma	Executed
May 15, Wednesday	Accent Inns Meeting Rooms	CAPSTONE training program UBC Engineering	Dr. Paul Lusina	Executed
May 25, Saturday	Room 2020, Fred Kaiser Building, 2332 Main Mall, UBC, Vancouver.	Speak Out for Engineering Vancouver - Local Heat	IMechE/CEP/ Dr. Suresh Vishwakarma	Executed
June 19, Wednesday	Accent Inns Meeting Rooms	Business Responsibility: Risk and Opportunity	Christie Stephenson	Executed
July 29, Monday	1066 West Hastings Street, Vancouver	ICE: 12th Brunel International Lecture: July 29th 2019	Linda Miller	Executed
September 18, Wednesday	Accent Inns Meeting Rooms	Space Systems: Trends, Opportunities and Challenges, an overview	David McQuiggan	Executed
September 21	Langara College, Vancouver, BC, Canada	Seminar- Artificial Intelligence	IMechE/IET/CEP/ Dr. Suresh Vishwakarma	Postponed
October 23, Wednesday	Accent Inns Meeting Rooms	Restarting Liberia's Electricity Sector	Paul Wilson	Confirmed
November 20, Wednesday	Accent Inns Meeting Rooms	Every drop count - Industry 4.0 (Smart Water Solutions of Future)	Prof. Dr. Joyanta Kumar Roy	Confirmed

Technical meetings commence 7:00 pm, following Committee Meeting at 5:00 pm. Additions and amendments to the above schedule along with details on individual functions will be distributed via email and posted on our websites www.wcgce.org.ca

Enclosure B – EVENTS SCHEDULE 2020

Date	Venue	Tech Meeting at 7 pm Subject - Topic	Presenter	Status
January 22, Wednesday	Hart House, Deer Lake, Burnaby 6 pm	Annual Members Dinner.	Guest Speaker: Mr. Don Kennedy P. Eng. receiver of EGBC Gold medal- 2019.	Confirmed
February 19, Wednesday	Accent Inns Meeting Rooms	AGM	Chair CEP	Confirmed
March 25, Wednesday	Accent Inns Meeting Rooms	TBC	Tom Duggan	pending
May 20, Wednesday	Accent Inns Meeting Rooms	TBC	Jovan Kovacevic	Pending
June 17, Wednesday	Accent Inns Meeting Rooms	TBC		Pending
July 18, Saturday	Hart House, Deer Lake, Burnaby 7 pm	Summer Appreciation Event	Chair CEP	Confirmed
September 23, Wednesday	Accent Inns Meeting Rooms	TBC	Prof Asha	Pending
October 21, Wednesday	Accent Inns Meeting Rooms	TBC		Pending
November 18, Wednesday	Accent Inns Meeting Rooms	TBC		Pending

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