



# Chartered Engineers Pacific (CEP)

aka Western Canada Group of Chartered Engineers

## Minutes of CEP Committee Meeting Nov 14, 2018

Venue: Accent Inns Burnaby

Item	Description	Action
1	<b>Welcome:</b> The Vice Chairman (SV) opened the meeting at 5.15 pm and welcomed attendees to the final committee meeting of 2018.	
2	<b>Attendance:</b> Alan Kay (AK), Arul Raja (AR), David Harvey (DH), David Woo (DW), Alan Wood (AW), George De Ridder (GDR), Douglas Yee (DY), Graeme Green (GG), Suresh Vishwakarma (SV), Walton Lu (WL) (guest), <u>Apologies</u> of absence from meeting were received from: Chris Richardson (CR), Matthew Walton-Knight (MWK), Zeeshan Khan (ZK) Meeting was duly constituted as the minimum number of six members were in attendance.	
3	<b>Setting of Agenda:</b> The Agenda was adopted with addition of items 10 a) and 10 c).	
4	<b>Approval of Previous Minutes:</b> The Minutes of the last Committee Meeting on October 17, 2018 were approved as tabled, without corrections or objections. Proposed by DH; seconded by DW, no objections; <b>CARRIED.</b>	
5	<b>Matters Arising from Previous Minutes:</b> a) <u>Promotional Items</u> , previous 5 a): AW tabled a proposed sample umbrella costing about \$35 which was accepted unanimously by the meeting. A photo of the sample imprinted with CEP logo will be emailed to committee for comment/approval during December 2018. Aim to have an umbrella with logo available as a gift(s) by January 23, 2019 for the AGM. <b>CARRIED</b>  b) <u>ICE-200-year celebratory talks for 2018</u> : speakers program as described in previous Minutes completes tonight with a final presentation by Doug Madsen (FICE); MWK was thanked for arranging an excellent series of	AW



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	<p>presentations during 2018, much worthy of the celebration theme. Twenty people attended the presentation. Transcripts of all presentations are available on CEP website (Past Events), and in the CEP Newsletters-2018.</p> <p><u>Post meeting note:</u> Doug Madsen (FICE) gave an illustrated overview of the 76 kilometer Marnaray rail project at Istanbul, Turkey, including about 14 km tunneling/cut/cover under the Bosphorus Straight connecting east and western Europe. Nine- year project, partly opened in 2013.</p> <p>c) <u>ICE-200, 12th Brunel International Lecture</u> on July 29, 2019, Previous minutes 5e): GG is progressing well with securing a primary funder, promoters and venue.</p> <p>d) <u>General Data Protection</u> (GDDPR) roll-out: GDR reported that the status-quo remains unchanged from previous minutes; the transition process is now considered completed . Connecting with members has become more time-consuming and over-all apparently less effective, with reduced attendance of CEP events.</p> <p>e) <u>IMechE</u>: William Hesser (AMIMechE), Previous 10a): IMechE Americas Young Member Representative announced his plan to visit CEP representatives in December 2018 for discussions about local participation by young members of IMechE, and about CEP collaboration in international competitions (examples: <a href="#">Speak Out for Engineering</a> and <a href="#">Global Engineering Design Solutions Challenge</a>.) SV volunteered to coordinate a meeting including executive members of CEP.</p> <p>f) <u>Communities Committee for the Americas (CC-A)</u>: Meeting December 2018: SV announced he plan to attend a CC-A meeting in New York on December 01, 2018 as elected board member.</p>	<p>GG</p> <p>SV</p> <p>SV</p>
6	<p><b>Technical Program:</b> Updated schedule 2018 per <b>ENCL. A</b></p> <p>a) <u>2018 Program</u> Final technical meeting on November 14, 2018 <u>Post Meeting notes:</u> Ms. Bowinn Ma P.Eng, MLA for North Vancouver – Lonsdale, BC Provincial Government gave an interesting illustrated overview about transportation challenges and planning options for the Vancouver North Shore region. Recommendations for improving access and mobility with reference to so-called INSTPP Action Plan were discussed, with participation from the audience of 20.</p> <p>b) <u>2019 Program</u> Only November 20 still open. <b>ENCLOSURE A</b></p>	<p>DW, GDR</p>

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	<ol style="list-style-type: none"> <li>1. <u>AGM 2019</u>: dinner to be held at PIER-7 restaurant in North Vancouver on January 23, 2018: final arrangements are underway.</li> <li>2. <u>AGM meeting</u> to be held at Accent Inns on Wednesday February 20, 2019 at 6:00 pm. Light catering to be available. Followed by meeting of Incoming Committee for 2019 directly after AGM.</li> </ol>	DW, GDR, MWK
7	<p><b>Finances</b></p> <p>a) <u>Overview</u></p> <ol style="list-style-type: none"> <li>i. Current account balance = \$ 20,983</li> <li>ii. Cashable lockout account reserve = \$ 5,000 (in addition to i)</li> <li>iii. Membership (in addition to i) = \$ 123.81</li> </ol> <p>b) <u>Approved</u> and <b>CARRIED</b> expense claims, proposed by DH and seconded by DW, all the following:</p> <ol style="list-style-type: none"> <li>1. Pre-approved by email: non</li> <li>2. Provisional \$1000 for November 14, 2018 meetings; <i>Post meeting note: actual invoice paid to Accent Inns, claimed by GDR was \$ 851.19;</i></li> <li>3. Provisional for travel expense claims by AK: \$120</li> <li>4. New submissions: \$500 to MWK, reservation fee Pier-7 AGM-2019 dinner.</li> </ol> <p>c) <u>Q4-2018</u>: MWK submitted the request for Q4 via IMechE-London.</p>	DY
8	<p><b>Newsletter:</b></p> <p>a) <u>Vol 2-2018</u>: Publication expected during January 2019.</p>	ZK/ AW/ GDR
9	<p><b>Website:</b></p> <p>Progress with upgrades: Past events (2018) were uploaded; looking at appearance refresh for the Homepage.</p>	GDR
10	<p><b>New Business:</b></p> <ol style="list-style-type: none"> <li>a) One of the two approved <u>auditors</u> have resigned; looking for a replacement auditor.</li> <li>b) <u>Potential seminar 2019</u>: SV was approached by Prof. Dr. Indrajit Pal Assistant Professor and Chair: <i>Disaster Preparedness, Mitigation and Management (DPMM)</i>, about a local half-day seminar in collaboration with <i>The Asian Institute of Technology (AIT) Thailand</i>, an international institute of higher learning. Topic of the seminar: Disaster Preparedness, Mitigation and Management (DPMM). The program will equip participants with knowledge for playing a leading role in developing appropriate disaster management policies, strategies and techniques to assist people to build resilient communities against increasing large disasters. SV volunteered to explore the viability of a seminar.</li> </ol>	ALL SV



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11	Next Meetings: Next Committee Meeting is on <b>Wednesday February 20, 2019 7:30 pm</b> at the Accent Inns, Burnaby	ALL
12	<b>Adjournment:</b> SV closed the meeting at 6:30 pm.	

Minutes by GDR, Nov 14, 2018

## Enclosure A – EVENTS SCHEDULE 2019

Date	Venue	Tech Meeting at 7 pm Subject - Topic	Presenter	Status
<b>January 23, Wednesday</b>	Pier-7 N.Vancouver	Dinner with speaker	Richard Greenwood	Confirmed
<b>February 20, Wednesday</b>	Accent Inns	AGM		
<b>March 20, Wednesday</b>	Accent Inns	China's Engineers: from Li Bin (3rd Century B.C.) to today	Diana Lary	Confirmed
<b>April 17, Wednesday</b>	Accent Inns	Cyber Threats	Tom Duggam	Confirmed
<b>May 15, Wednesday</b>	Accent Inns	TBC	Faramarz Jab	Confirmed
<b>June 19, Wednesday</b>	Accent Inns	TBC	Christie Stephenson	Confirmed
<b>July 29, Monday</b>	TBC	ICE: 12th Brunel International Lecture: July 29th 2019	Linda Miller	Confirmed
<b>September 18, Wednesday</b>	Accent Inns	TBC	David McQuiggan	TBC on Dec 1 by Suresh, alternative date, Nov 20
<b>October 23, Wednesday</b>	Accent Inns	TBC	Paul Wilson	Confirmed
<b>November 20, Wednesday</b>	Accent Inns	TBC	ZK to TBC	Open